



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
221ST BASE SUPPORT BATTALION
UNIT 29623
APO AE 09096

AETV-WSB-CO

01 SEP 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 221st Base Support Battalion (BSB) Commander's Policy (CP) 2-37 (Tee Time Request)

1. References:

- a. United States Golf Association Rules.
- b. United States Golf Association pamphlet.
- c. AR 215-1, Nonappropriated Fund Instrumentalities and Morale, Welfare, and Recreation Activities, 29 Sep 95, 8-12. Golf, Para 2.

2. Purpose: To establish equitable tee time policies and procedures.

3. Applicability: This policy applies to all eligible patrons and guests of Rheinblick Golf Course (RBGC).

4. Tee times will be accepted in person (walk-ins) or by phone at commercial telephone number, 0611-420675 beginning at 0700 on weekdays and 0600 on weekends or holidays. Prime time play at the golf course is on Saturdays, Sundays, U.S. National Holidays, and USAREUR training holidays. Active duty military have priority during prime time.

5. Tee Time Distribution:

- a. On Saturdays, Sundays, U. S. Holidays and USAREUR Training Holidays, there are three slots each hour for active duty military, ID cardholders and Rhein Main eV members.

- b. Saturdays, Sundays, U.S. Holidays, and USAREUR Training Holidays from 1000-1100, slots are available on the morning of the event to all golfers on a first come, first serve basis to participate in the "DogFight".

6. Tee time requests will be accepted on the following days:

- a. Tuesdays for Fridays (holidays only - US Federal and USAREUR training holidays).
- b. Wednesdays for Saturdays.

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- c. Thursdays for Sundays.
 - d. Fridays for Mondays (holidays only - US Federal and USAREUR training holidays).
 - e. All open prime time slots will be reallocated on a first come (call), first served basis, 24 hours after the above designated call-in reservation day.
7. All weekend and holiday tee time requests must be made in the name of at least one member of the group. If the request is for a prime time slot, it must include the name of an active duty player starting with that group. RBGC staff may add additional names to any group of less than four starters without the prior approval of the requestor. Additionally, we will make every attempt to place singles to complete a foursome. All remaining slots will be used by the starter to accommodate walk-in requests for start times. During the week, when tee times are not reserved, order of play will be first come, first off the tee. On days when tee times are reserved, the ball rack will determine order of play after 5 p.m.
8. All players should arrive to allow ample time to check in at the Pro Shop and report to the starter at least 10 minutes before their tee off time.
9. Before any tee times are issued, the following information will be consulted to avoid conflicts:
- a. The tournament schedule, (to ensure that sufficient time has been allotted to the event).
 - b. Special event schedule, (e.g., times reserved for General Officers, Foreign or Domestic dignitaries, etc. assigned by the manager or a designee only).
10. The designated tournament coordinator will make all tee time assignments and postings for tournaments.
11. Once tee times have been established, call-in requests for that day will not be accepted. Walk-ins however, may go to the starter to be added to the waiting list.
12. The contents of this policy will be reviewed and revalidated annually on the anniversary of its publication. Revalidation will be reported in writing to the BSB Adjutant within two weeks of the anniversary date. Policies requiring revision will be submitted within 30 days of the anniversary date for the Commander's approval/signature

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13. Point of contact is Mr. Mark Smith, Manager, Rheinblick Golf Course, DSN: 336-2791 or civilian 0611-428118.

14. "Team 221st !"


CHRISTOPHER C. FRANKS
LTC, CM
Commanding

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